RUNNYMEDE PRE-SCHOOL

Health procedures

**4.4 Allergies and food intolerance**

When a child starts at the setting, parents are asked if their child has any known allergies or food intolerance. This information is recorded on the registration form.

* A **Health care plan form** may be completed with:
* the nature of the reaction e.g. anaphylactic shock reaction, including rash, reddening of skin, swelling, breathing problems etc.
* managing allergic reactions, medication used and method (e.g. Epipen)
* The child’s name is added to the Allergy list which is displayed in the snack area.
* The child’s name card will have a red background to indicate they have an allergy.
* A copy of the risk assessment and health care plan is kept in the accident and medication folder and is shared with all staff.
* No nuts or nut products are used within the setting.
* Parents are made aware, so that no nut or nut products are accidentally brought in.

#### Oral Medication

* Oral medication must be prescribed or have manufacturer’s instructions written on them.
* Staff must be provided with clear written instructions for administering such medication.
* All risk assessment procedures are adhered to for the correct storage and administration of the medication.
* The setting must have the parents’ prior written consent. Consent is kept on file.

For other life-saving medication and invasive treatments please refer to **Administration of medicine.**