

**Safeguarding and Welfare Requirement: State here which EYFS Safeguarding and Welfare Requirement this document relates to.**

Insert here the wording from the Safeguarding and Welfare Requirements which this documents relates to.

## Babysitting policy

### Policy statement

- This policy has been implemented to provide clarification of some points regarding private babysitting arrangements between staff and parents/carers. *Runnymede pre-school does not recommend such a service, however should private arrangements be made, the pre-school holds no responsibility for the said agreements.*

### Procedures

- *The pre-school will not be responsible for any private babysitting arrangements or agreements made between staff members and third parties i.e. parents, committee members or associates.*
- *The management team must be advised if a private arrangement has been made between a staff member and a person associated with the pre-school*
- *Out of hours babysitting arrangements must not interfere with a staff member's employment at the pre-school.*
- *Confidentiality by staff with regard to other staff, children, families and associates of the pre-school must be adhered to and respected at all times.*
- *The pre-school will not be held responsible for any health and safety or other issues that may arise from these private arrangements.*
- *No member of staff will take a child away from the setting unless they are a named person on the child's records.*

This policy was adopted at a meeting of

Runnymede Pre-school

*(name of provider)*

Held on

*(date)*

Date to be reviewed

*(date)*

Signed on behalf of the provider

Name of signatory

Role of signatory (e.g. chair, director or owner)